

**MEMORANDUM**  
**PZ 05-39-99**  
**6/02/99 COUNCIL AGENDA ITEM**

**TO:** Robert Rawls, Interim Town Administrator

**FROM:** Jeff Katims, AICP, Planner II

**THRU:** Mark A, Kutney, AICP, Director, Development Services Department

**DATE:** 5/28/99

**RE:** Consultant Services for Comprehensive Plan Housing Element

The attached resolution authorizes Craig A. Smith and Associates (CAS) to respond to the Florida Department of Community Affairs's Objections, Recommendations and Comments Report (ORC) issued for the Housing Element. The issues raised in the ORC report must be addressed to the satisfaction of DCA before the Town can adopt the new element. CAS prepared the new Housing Element as an Evaluation and Appraisal Report (EAR)-based plan amendment to comply with new statutory requirements for housing elements. The Housing Element scope of services provides for CAS to respond to the ORC report on an hourly rate basis, with a total fee not to exceed \$2,500.

Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AMENDING THE PROJECT LIST FOR CONTRACTUAL MISCELLANEOUS PLANNING SERVICES.

WHEREAS, the Town has previously extended the contract for miscellaneous planning services by Resolution R-99-123; and

WHEREAS, staff had prepared a list of projects to be accomplished; and

WHEREAS, the attached memo identifies a project component which was inadvertently omitted from the original list; and

WHEREAS, the project component is necessary for completion of the larger project; and

WHEREAS, after review, the Town Council wishes to approve the amended project list.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the amended project list as identified in Attachment "A" to be accomplished by Craig A. Smith and Associates under the Town's existing agreement.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

Attest:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1999